

## CASE MANAGEMENT- DISCHARGE SUMMARY

- WHEN:** This form must be completed at the time of discharge for clients open to Case Management Services.
- ON WHOM:** Clients discharged or transferred from Case Management Services from County or Contracted Case Management Programs or:  
  
Clients that have not received services for three months unless the case manager has documented need to keep case open.
- COMPLETED BY:** Case Management staff at County and Contracted Case Management Programs
- MODE OF COMPLETION:** Legibly handwritten, typed or word-processed on form HHSA:MHS-860.
- REQUIRED ELEMENTS:** All elements should be completed.
- BILLING:** Same as adult chart.
- NOTE:** This form accompanies the CASE MANAGEMENT-TRANSFER/CASE MANAGER DISCHARGE CHECKLIST form (HHSA-MHS-863).